



**I. COURSE DESCRIPTION:**

This basic course will focus on the anatomical structure and function of the human body and related terminology used to describe body parts, structure and function. Related terminology will also include general or symptomatic terms, diagnostic terms, surgical procedures and abbreviations.

**II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:**

Upon successful completion of this course, the student will demonstrate the ability to:

1. Name the body systems  
Potential Elements of the Performance:  
State the systems of the body
  - Cardiovascular
  - Lymphatic
  - Respiratory
  - Digestive
  - Urinary
  - Reproductive
  - Muscular
  - Skeletal
  - Nervous - Central and Peripheral
  - Integumentary
  - Endocrine
  - Immune
  
2. List the names of the organs involved in each body system  
Potential Elements of the Performance:
  - State the anatomical structures and directional terms.
  - Identify anatomical reference planes.
  - Describe the body regions, cavities and extremities.
  - State body fluids and composition.
  
3. State the major purpose/function(s) of each body system utilizing appropriate terminology for symptoms, diagnosis and procedures  
Potential Elements of the Performance:
  - State major purpose and function.
  - State the appropriate terms for pathology diagnosis and treatment related to each system.

4. Interpret basic medical language  
Potential Elements of the Performance:
  - Demonstrate an understanding of word building using word roots, combination forms, prefixes and suffixes.
  - Combine word parts to write medical terms.
  - Pronounce medical terms verbally and spell correctly in written work.
  - State the plural forms of medical terms.

### III. TOPICS:

1. Introduction to Medical Terminology
2. Basic Word Structure – suffixes, prefixes, combining forms  
suffixes  
prefixes  
combining forms
3. Introduction to Body Systems
4. Cardiovascular System
5. Digestive System
6. Endocrine System
7. Female Reproductive System
8. Lymphatic System
9. Male Reproductive System
10. Musculoskeletal System
11. Nervous System
12. Respiratory System
13. Skin and Sense Organs
14. Urinary System
15. Medical and Surgical Specialties
16. Common terminology for  
diagnostic tests and procedures  
abbreviations, acronyms and symbols

### IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

Chabner, Davi-Ellen (2015). *Medical terminology; A short course.* (7<sup>th</sup> ed.)  
St. Louis: Elsevier Saunders.

#### ***Recommended Resources:***

Body Spectrum Electronic Anatomy Colouring Book

Medical dictionary of student's choice.

## V. EVALUATION PROCESS/GRADING SYSTEM:

This course will employ a combination of learning methods consisting of lectures, handouts, written assignments, short quizzes, videos a midterm and a final examination.

3 Quizzes @ 25% 75%  
Final examination 25%

The following semester grades will be assigned to students in post-secondary courses:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	2.00
C	60 - 69%	1.00
D	50 – 59%	0.00
F (Fail)	49% and below	
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	
NR	Grade not reported to Registrar's office.	
W	Student has withdrawn from the course without academic penalty.	

**Note:** For such reasons as program certification or program articulation, certain courses require minimums of greater than 50% and/or have mandatory components to achieve a passing grade.

It is also important to note, that the minimum overall GPA required in order to graduate from a Sault College program remains 2.0.

If a faculty member determines that a student is at risk of not being successful in their academic pursuits and has exhausted all strategies available to faculty, student contact information may be confidentially provided to Student Services in an effort to offer even more assistance with options for success. Any student wishing to restrict the sharing of such information should make their wishes known to the coordinator or faculty member.

## **VI. SPECIAL NOTES:**

### Attendance:

Sault College is committed to student success. There is a direct correlation between academic performance and class attendance; therefore, for the benefit of all its constituents, all students are encouraged to attend all of their scheduled learning and evaluation sessions. This implies arriving on time and remaining for the duration of the scheduled session.

## **VII. COURSE OUTLINE ADDENDUM:**

The provisions contained in the addendum located on the portal/LMS form part of this course outline.